State of North Carolina

Minutes

County of Madison

The Madison County Board of Commissioners met in regular session on Tuesday, July 9, 2024, at 7:00 p.m. at the North Carolina Cooperative Extension-Madison County Center located at 258 Carolina Lane, Marshall, North Carolina.

In attendance were Chairman Matt Wechtel, Vice-Chairman Michael Garrison, Commissioner Bill Briggs, Commissioner Jeremy Hensley, Commissioner Alan Wyatt, County Manager Rod Honeycutt, County Attorney Donny Laws, and Clerk Mandy Bradley.

The meeting was called to order at 7:00 p.m. by Chairman Wechtel and the Pledge of Allegiance and moment of silence were observed.

Agenda Item 1: Agenda Approval

Chairman Wechtel requested consideration of amending the agenda with the addition of the following:

- Item 7c-Budget Amendment #1
- Item 8c-Property Exchange with Madison County Schools
- Item 8d-Opioid Litigation Resolution Update

Upon motion by Chairman Wechtel and second by Commissioner Hensley, the Board voted unanimously to approve. (Attachment 1.1)

Agenda Item 2: Consent Agenda

a. Inmate Labor Contract Ratification (Attachment 2.1)
b. Opioid Settlement Project Ordinance (Attachment 2.2)
c. Transportation Authority FY25 5310, 5311, 5339 Combined Grant Application (Attachment 2.3)
d. Approval of June 11, 2024 (Regular) Meeting Minutes; June 25, 2024 (Special) Meeting Minutes

Chairman Wechtel read the items contained in the consent agenda into the record.

Upon motion by Commissioner Hensley and second by Commissioner Wyatt, the Board voted unanimously to approve the consent agenda as it was presented to us.

Agenda Item 3: Public Comment

Brad Guth spoke regarding Rotary International.
Tommy Laughter spoke regarding Congressman Edwards' upcoming town hall meeting.
David Freeman spoke regarding the County's tax revaluation.

Discussion was had by Chairman Wechtel.
(Attachment 3.1)

Agenda Item 4: Dodi Renfer, Electus Governmental Affairs

Ms. Renfer joined the meeting via electronic means to present a power point presentation and discuss an update regarding state legislative assistance. Information discussed included the 2024 legislative short session, pertinent dates, voting sessions, items scheduled to be taken up during the session, and appropriations requests.

Agenda Item 5: Misty Varnell, Extension Agent Noth Carolina Cooperative Extension-Madison County Center

Ms. Varnell discussed the North Carolina Association of County Commissioners Youth Voice Conference and introduced Lee Frankin, 4-H participant to provide the youth voice report.

Ms. Franklin discussed the County's youth 4-H program as well as her involvement in the program. Information discussed included personal experiences and growth, the purpose of 4-H, and the Youth Voice Conference with the Board providing a photo opportunity with Ms. Franklin.

Agenda Item 6: Brad Guth, Development Services Director

Mr. Guth presented amendments to the Economic Development Advisory Board By-Laws as well as discussed specific changes contained in the proposed language.

Upon motion by Commissioner Hensley and second by Vice-Chairman Garrison, the Board voted unanimously to approve the by-law changes. (Attachment 6.1)

Agenda Item 7: Kary Ledford, Finance Officer

a. Budget Amendment #13

Ms. Ledford presented and discussed Budget Amendment #13 for consideration of the Board as well as answered questions from the Board.

Upon motion by Commissioner Wyatt and second by Commissioner Hensley, the Board voted unanimously to approve. (Attachment 7.1)

b. Financial Report

Ms. Ledford presented and discussed the financial report for the month of June 2024. (Attachment 7.2)

c. Budget Amendment #1

Ms. Ledford presented and discussed Budget Amendment #1 for consideration of the Board.

Upon motion by Vice-Chairman Garrison and second by Commissioner Wyatt, the Board voted unanimously to approve Budget Amendment #1. (Attachment 7.3)

Agenda Item 8: Rod Honeycutt, County Manager

a. Buckner Tax Appeal

County Manager Rod Honeycutt presented a request for tax appeal from Jayne Buckner and discussed the staff recommendation that the elderly exemption status be applied for the previous tax year.

Upon motion by Chairman Wechtel and second by Commissioner Briggs, with discussion being had by the Board and counsel being provided by County Attorney Laws, the Board voted unanimously to approve this recommendation.

b. County Board Appointments

County Manager Honeycutt discussed the vacancy for the Housing Authority Board. Upon motion by Commissioner Hensley and second by Commissioner Wyatt, the Board voted unanimously to table the appointment.

County Manager Honeycutt discussed the vacancy for the Mountain Area Workforce Development Board and the recommendation from Land of Sky for the appointment of Karen Cutshall. Upon motion by Chairman Wechtel and second by Commissioner Hensley, the Board voted unanimously to approve.

County Manager Honeycutt discussed the vacancy for the Transportation Authority Advisory Board. Upon motion by Chairman Wechtel and second by Commissioner Briggs, the Board voted unanimously to reappoint Ms. Linda Campbell.

c. Property Exchange with Madison County Schools

County Attorney Donny Laws discussed the Memorandum of Understanding between the County and Madison County Schools for the exchange of property located on Medical Park Drive currently owned by the County and property on Carolina Lane currently owned by Madison County Schools noting that if approved, the properties would be switched between the County and School System for economic development purposes.

Discussion was had by the Board with counsel being provided by County Attorney Laws.

Upon motion by Chairman Wechtel and second by Commissioner Wyatt, the Board voted unanimously to approve the MOU for it to be sent to the School Board for their acceptance as well. (Attachment 8.3)

Upon motion by Chairman Wechtel and second by Vice-Chairman Garrison, with counsel being provided by County Attorney Laws and clarification that it is for PIN number 9716-64-8413 and PIN number 9716-77-1953, the Board voted unanimously that we proceed with directing the County Attorney to move forward with the property exchange once the MOU has been accepted and signed by the School Board.

d. Opioid Litigation Resolution Update

County Attorney Laws discussed the previous approval of the Board for him to move forward with future opioid settlements and presented the resolution for the County to participate in the Kroger settlement.

Discussion was had by the Board and Finance Officer Kary Ledford.

Upon motion by Vice-Chairman Garrison and second by Commissioner Hensley with counsel being provided by County Attorney Laws, the Board voted unanimously to participate in the Kroger settlement. (Attachment 8.4)

Agenda Item 9: Adjournment

Upon motion by Commissioner Hensley and second by Commissioner Wyatt, the Board voted unanimously to adjourn at 7:58 p.m.

This the 9th day of July 2024.

MADISON COUNTY

Matt Wechtel, Chairman
Board of Commissioners

ATTEST:

Mandy Bradley, Clerk

Madison County Board of Commissioners
Agenda
July 9, 2024

Attachment 1.1

7:00 P.M. Meeting Called To Order
Pledge of Allegiance
Moment of Silence

1. Agenda Approval

2. Consent Agenda
   a. Inmate Labor Contract Ratification
   b. Opioid Settlement Project Ordinance
   c. Transportation Authority FY25 5310, 5307, 5311, 5339 Combined Capital Grant Application
   d. Approval of June 11, 2024 (Regular) Meeting Minutes; June 25, 2024 (Special) Meeting Minutes

3. Public Comment

4. Dodi Renfer, Electus Governmental Affairs
   State Legislative Assistance Update

5. Misty Varnell, Extension Agent North Carolina Cooperative Extension-Madison County Center
   Youth Voice Report

6. Brad Guth, Development Services Director
   Amendments to Economic Development Advisory Board By-Laws

7. Kary Ledford, Finance Officer
   a. Budget Amendment #13
   b. Financial Report
   c. Budget Amendment #1

8. Rod Honeycutt, County Manager
   a. Buckner Tax Appeal
   b. County Board Appointments
   c. Property Exchange with Madison County Schools
   d. Opioid Litigation Resolution Update

9. Adjournment

DC-251 (Revised January 2023)

Account Number 1206

☐ New Contract ☐ Modified Contract ☒ Renewal Job Code H10004 002

NC DEPARTMENT OF ADULT CORRECTION– PRISONS

OFFENDER LABOR CONTRACT

Attachment 2.1

Facility Name and Number: CRAGGY CC 4680 Date: 09/04/2024

Agency Name: MADISON COUNTY GOVERNMENT

Agency Point of Contact (Name): JESSE ROBERTS

Agency Point of Contact Email Address: JROBERTS@MADISONCOUNTYNC.GOV

Agency Point of Contact Phone Number: (828)649-2854

Project Beginning Date: 07/01/2024 **Project Ending Date:** 06/30/2026

Project Description: Duties will include, but are not limited to, janitorial, grounds/building maintenance, cleaning park/recreation area maintenance, public works projects, roadside cleaning, recycling projects and other governmental agency projects.

PROJECT COST

LABOR:

Number of Laborers 3 x $1.00 per 8 hour work day = 8 x 260 Projected Number of Days of Project = $ 780 Total Projected Labor Cost

ADMINISTRATIVE:

Administrative Cost ☒ Waived ☐ Not Waived _____ / _____
(Region Director Signature) Date

PROJECT TOTAL COST TO BE BILLED $ 780 ("Total Projected Labor COST" plus "Administrative COST" above)

INVOICE SUBMITTED: ☐ Monthly ☐ Quarterly ☒ Annually

APPROVED BY:

_____ 10/23/24 / _____
1. Governmental Agency Authority Date

_____ / _____
2. Facility Head Date

_____ / _____
3. Region Director Date

_____ / _____
4. Offender Labor Director, Prisons Date

Form Distribution by Prisons: Original – Facility Copy – Offender Labor Director, Region Office, and Accounting

NORTH CAROLINA DEPARTMENT OF ADULT CORRECTION – PRISONS

OFFENDER LABOR AGREEMENT

Date: 06/04/2024

For the purpose of employing offender labor from the North Carolina Department of Adult Correction,– Prisons, the following terms are agreed upon by the North Carolina Department of Adult Correction and the MADISON COUNTY GOVERNMENT.

I. Logistics

A. Offender labor will be supplied by the Department of Adult Correction – Prisons. All offenders assigned to labor contracts will be English speaking or have completed English as a second language training.

B. Offenders will be provided lunch by Prisons.

C. Transportation will be supplied by MADISON COUNTY GOVERNMENT.

Work schedules will also be furnished by MADISON COUNTY GOVERNMENT.

D. Offenders may work eight (8) hours per day, seven (7) days per week. This will include travel time to and from the correctional facility. Schedules may be varied or staggered depending upon the assigned work station. Offenders may be authorized to work in excess of eight (8) hours per day, with the authorization of Prisons. (Note: The agency will be billed $1.00 per 8 hour workday, even if the offender(s) work less than an eight (8) hour day.)

E. No offender will be allowed to work in an area that is not supervised by a Custodial Agent.

F. No offender will be allowed to work on school property, e.g., private or public elementary, middle or high schools, while students are on the property. No sex offender will be assigned or allowed to work on the property of any educational facility, e.g., private or public elementary, middle, high school, community college or university, etc.

G. The North Carolina Department of Adult Correction has zero-tolerance for undue familiarity or sexual abuse with an offender. It is the contract agency's duty to report any allegations of offender sexual violence either by another offender, correctional staff, correctional agents, agency vendors and/or volunteers or anyone coming in contact with an offender.(see Section VIII below)

II. Work Station/Duties

A. Work stations may be any property owned or leased by: MADISON COUNTY GOVERNMENT

B. Offenders are allowed to perform manual labor tasks such as the following:

1. Floor care duties including sweeping, mopping, vacuuming, waxing and buffing. Offenders are not allowed to operate motorized floor cleaning equipment designed to transport the operator.
2. Furniture, fixtures, windows and cabinetry cleaning, dusting and/or polishing that is done from the floor or a step ladder.

3. Custodial duties such as emptying trash cans, carrying out trash, restocking supplies in restrooms, moving furniture, and setting up furniture.
4. Motor vehicle maintenance, washing and vacuuming which does not require the offender to be on elevated surfaces more than four feet tall, without appropriate fall protection. Acceptable fall protection would include ladders, standard railing on working surfaces, properly erected scaffolding or a personal fall arrest system. *Offenders are not allowed to operate motor vehicles for any reason and cannot be allowed to have the keys for operating a motor vehicle for any reason.*
5. Grounds care duties including litter pick up, grass mowing, weed eating, pruning, hedge trimming, leaf blowing, raking, applying herbicides and pesticides, setting out and taking up small plants and bushes. *Inmates must be trained by managers and supervisors in the safe operation of any powered equipment. Offenders can be trained to operate riding mowers. All equipment must have manufacturer and OSHA required warning labels, safety guards and devices in good condition. Offenders applying herbicides and pesticides must be trained and closely supervised by a duly licensed applicator responsible to insure the offender follows regulations and safe work practices. Offenders must receive hazard communication training on all chemicals they work with. They must be provided with all necessary personal protective equipment for the task they are performing.*
6. Minor building maintenance duties including painting, caulking, clearing rain gutters and power washing that can be done from the ground, ladder, properly constructed and erected scaffolding or with an approved personal fall arrest system.
7. Right of way & drainage maintenance using bush axes & shovels.

Offender labor contract duties and tasks are expected to be for basic manual labor, such as those listed above, and normally utilizing manual tools such as shovels, brooms, mops, bush axes, etc. Offenders can be trained to use basic powered lawn care equipment, including riding mowers. This list of tasks is not exclusive of others but anything outside the scope of these types of work activities should be discussed with, and approved by, the correctional facility's management before assigning the offender to perform the proposed duties.

C. Offenders are **not** allowed to perform hazardous duties such as the following:
1. Work with electric transmission utility line crews in any capacity.
2. Work within ten feet of any unguarded, energized electrical transmission lines or high voltage equipment, and/or within ten feet of any conductive object involved in a task near unguarded, energized electrical transmission lines or high voltage equipment.
3. Enter any permit required confined space including but not limited to sewer manholes, lift stations, water tanks, chlorine contact chambers, utility vaults, salt bins, etc.

4. Disturb any suspected or confirmed asbestos containing materials including but not limited to thermal system insulation, vinyl floor tiles, flooring mastic, roofing, roofing felts, exterior shingle siding, acoustical ceiling tiles, fire proofing materials, solid wallboard (transite), cement water pipes, cement asbestos, sheetrock or fire doors. *Typical work activities which would disturb suspected or confirmed asbestos containing materials are normally part of renovation or demolition projects which require removal or destruction of existing materials, equipment or structures.*
5. Disturb any suspected or confirmed lead based paint by sanding, scraping, cutting, sawing, welding or power washing. *Typical work activities which could disturb suspected or confirmed lead based paint are normally part of remodeling, renovation, repair, window case replacement, electrical/plumbing/carpentry work and preparing surfaces for painting.*
6. Perform or participate in sandblasting work.
7. Operate heavy equipment or aerial man lifts of any kind. Some examples of prohibited equipment are: tractors, bull dozers, back hoes, cranes, grade alls, road construction equipment, fork lifts, boom trucks, etc. (*However, offenders are allowed to perform maintenance and repair work on this type of equipment.)*
8. Perform any task that requires the use of a respirator due to exceeding the contaminant's permissible exposure limits.
9. Work over or in water where a drowning hazard exists, without the appropriate protection, such as: standard railings, personal fall arrest systems, personal flotation devices, ring buoys and/or skiffs, as required by the OSHA standards.
10. Work in trenches or excavations four feet deep or greater.
11. Work on or adjacent to public roads and highways without the proper Manual on Uniform Traffic Control Device (MUTCD) work zone safety set up utilizing the correct traffic control devices and high visibility vests, provided by Prisons.
12. Operate chain saws.
13. Sit, stand or ride on any piece of equipment in a manner not consistent with the design of said vehicle or machinery while that equipment has its motor running or is moving. Examples of prohibited practices include, but are by no means limited to: standing on mower deck, riding in bucket of a loader, riding seated on a trailer hitch.

This list of tasks is not exclusive of others that might be considered too hazardous for offender labor contracts. Any tasks or duties similar to these or in question, in regards to personnel safety, should be addressed with the correctional facility's management before assigning the inmate to perform the proposed duties. Failure to follow these guidelines may result in suspension of this contract and the removal of offender labor.

III. Supervision

A. MADISON COUNTY GOVERNMENT agrees all offender project supervisors will receive the Orientation for Correctional/Custodial Agents. Project Supervisors, upon successful participation in Orientation Training, are designated as Custodial Agents. New employees will be scheduled to receive this orientation training prior to being allowed to supervise offender projects without being accompanied by correctional Officers.

B. 1. Each Custodial Agent will be on-site at each workstation.

2. Each Custodial Agent will provide the offender with a job description and will provide the North Carolina Department of Adult Correction with a periodic offender work performance evaluation if requested for classification purposes.

3. The Custodial Agents of the offenders working under labor contract will provide all safety training, appropriate to the hazards and duties of each task to be performed by the inmate, in accordance with OSHA regulations. This training will include the hazards associated with the task, the proper and safe use of any equipment assigned for performing the work, the hazards associated with any chemicals used in the work, the proper safe work methods for performing the task and the correct use of any personal protective equipment needed to perform the task. This training will be ongoing and documented by the managers and supervisors for the duration of the offender labor contract. These training records will be made available upon request from any North Carolina Department of Adult Correction facility, region or state official, and/or safety inspectors. The training documentation must be signed and dated by the offender and manager/ supervisor who conducted the training.

4. Work schedules will be provided by MADISON COUNTY GOVERNMENT.

5. Custodial Agents will designate break areas and ensure that offenders are supervised during all breaks.
6. Custodial Agents are to receive annual Orientation training.
7. Custodial Agents are to receive briefing in Undue Familiarity and Prison Rape Elimination Act (PREA) as part of Orientation training.

IV. Safety Equipment

A. The Department of Adult Correction – Prisons will provide state issued steel-toed shoes. No offender will be allowed to work without steel-toed shoes.

B. Offenders are required to wear Prisons-issued high visibility vests where required by safety rules and regulations and/or by a Prisons manager's request.

C. The town/county/DOT and State will furnish all other personal protective equipment needed according to the OSHA standards, other regulatory guidelines and hazard analyses of the task to be performed. All equipment to be used by inmates in the performance of their assigned tasks must meet all safety requirements for guarding, warning labels, condition and operation as required by OSHA and the manufacturer.

D. The Custodial Agents of the town/county/DOT and State shall insure that all offenders utilize all required safety equipment and safe work procedures in the performance of their assigned tasks.

E. The town/county/DOT and State supervisors, who act as the Custodial Agents shall insure that all offenders have completed all required safety training in the use of approved equipment, hazards communication and the proper use of personal protective equipment. All training has been documented and maintained on file by the agency.

F. Offender injury due to failure to follow safety regulations and/or use required safety equipment may result in suspension of this contract and removal of offender labor.

G. Correctional Staff will make routine visits to the agency to ensure custodial agents and offenders are following safety procedures and adhering to the labor contract.

V. Waiver and Billing Information

It is agreed that the North Carolina Department of Adult Correction will waive administrative cost, transportation and custody supervision cost.

VI. Medical

Whenever any offender assigned to the North Carolina Department of Adult Correction shall suffer accidental injury or accidental death arising out of and in the course of employment, to which the inmate has been assigned, the provisions of G.S. 97-13, shall apply. The governmental agency shall compensate the North Carolina Department of Adult Correction.

The following procedures are to be followed when an offender sustains an injury while on work assignment for an agency:

1) If the injury is serious or life threatening: the agency will contact EMS and have the injured offender transported to the nearest medical facility. The agency must immediately notify the offender's prison facility of the incident.

2) If the injury is non-serious or is non-life threatening: When the agency has trained first aid personnel on-site at the time the offender is injured, they may provide the offender first aid, and immediately notify the offender's prison facility of the incident.

3) If the injury is non-serious or is non-life threatening: and the agency does not have trained first aid personnel on-site to render first aid that may be needed, the agency is to transport the offender to the nearest medical facility for treatment and immediately notify the offender's prison facility of the incident.

4) If the injury is non-serious or is non-life threatening: and the agency can not provide first aid or transportation to the nearest medical facility, the agency is to immediately notify the offender's prison facility to transport the offender for first aid.

When any offender injury occurs on a labor contract project, whether first-aid and/or medical assistance is rendered, the agency is to provide the offender's prison facility written documentation of the incident as soon as possible.

VII. Offender Conduct

MADISON COUNTY GOVERNMENT reserves the right to refuse or return an inmate should safety, security or order become an issue and agrees to follow North Carolina North Carolina Department of Adult Correction rules and regulations as stipulated in the Supervisory Orientation Training session. Department of Adult Correction – Prisons will be the sole party responsible for issuing disciplinary action against any offender employed by MCG. Any misconduct will be reported immediately to the prison facility superintendent. Either party with a 30-day written notice may terminate the contract at any time.

VIII. PREA

The North Carolina Department of Adult Correction has zero-tolerance for behavior with an offender that is unduly familiar or sexually abusive. Departmental staff, correctional agents, agency vendors and volunteers are strictly prohibited from engaging in personal dealings or any conduct of a sexual nature with offenders. Conversation and conduct with offenders is to be professional at all times. Sexual acts between an offender and departmental staff, correctional agents, agency vendors and volunteers violates the federal Prison Rape Elimination Act of 2003 (PREA) and is punishable as a Class E felony in North Carolina. Under North Carolina and federal law, offenders CAN NOT consent to engage in sexual activity with departmental staff, correctional agents, agency vendors and volunteers, and all such activity shall legally be considered "against the will of the offender," even if the offender claims there was consent. Additionally, it is a criminal offense for any person to sell or give any inmate any intoxicating drink, barbiturate or stimulant drug, or any narcotic, poison or poisonous substance, except upon the prescription of a physician, or to convey to or from an inmate any letters or oral messages or any instrument or weapon by which to effect an escape, or that will aid in an assault or insurrection, or to trade with an inmate for clothing or stolen goods or to sell an inmate any article forbidden by prison rules.

As a valued Correctional Agent of the Department of Adult Correction – Prisons, it is important to remember that any knowledge of or a report of any incidents of unduly familiar and sexual abuse involving a labor contract offender, you have a duty to report this information immediately to your contact person at the facility of housing for the offender and/or to the Prisons office in the Department of Adult Correction. You may also report the information to the Office of PREA Administration at prea@dps.gov. By signing this contract you acknowledge that you understand and will abide by this policy as outlined above.

Settlement Project Ordinance for the Madison County Opioid Settlement Funds

BE IT ORDAINED by the Board of County Commissioners of Madison County, North Carolina, that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following settlement project ordinance is hereby adopted:

Section 1: This ordinance is to establish a budget for programs and projects funded by the County's opioid settlement funds. According to the Memorandum of Agreement (NC MOA) executed by the County and State of North Carolina, the opioid settlement funds are legally restricted to certain purposes:

Option A: A County may fund one or more strategies from a shorter list of high-impact strategies to address the epidemic; or

Option B: If the County first undertakes a collaborative strategic planning process it may choose a strategy from the shorter list of Option A strategies, or a longer list of strategies included in the national settlements.

Section 2: Pursuant to the NC MOA, the Board of Commissioners have adopted an Authorizing Resolution that identifies the strategies that the County intends to undertake. The appropriations below are consistent with the programs and projects identified in that Authorizing Resolution.

Section 3: The following amounts are appropriated for each program and/or project and are authorized for expenditure:

Internal Project Code	Project Description	Appropriation of Opioid Settlement Funds	Appropriation of Other County Revenues
	Implementation of Madison Recovery Pathways for year 1 expenditures under Option A, Strategy 3	$142,832.70	$0
	TOTAL	**$142,832.70**	**$0**

Section 4: The following revenues are anticipated to be available to complete the program(s) and/or project(s):

Opioid Settlement Project Funds: $142,832.70

Opioid Settlement Total Fund Balance: $619,156.87

Section 5: The Finance Officer is hereby directed to maintain sufficient specific detailed accounting and other compliance records to satisfy the requirements of the NC MOA and State law.

Section 6: The Finance Officer is hereby directed to report the financial status of the program(s) and/or project(s) to the governing board on a quarterly basis.

Section 7: Copies of this settlement project ordinance shall be furnished to the Board of Commissioners and voted on in a public meeting.

Section 8: This settlement project ordinance expires concurrently with the active Authorizing Resolution as approved by the Board of Commissioners.

Adopted this the 9 day of July, 2024.

Matthew Wechtel
Chairman, Board of Commissioners

ATTEST:

Mandy Bradley
Clerk to the Board

INTEGRATED MOBILITY DIVISION

UNIFIED GRANT APPLICATION

TITLE VI PROGRAM REPORT
SECTION 5311, 5310, 5339, Combined Capital, 5307 or State Funds Call for Projects

(Complete and sign either Part A or B, whichever is applicable; and Part C)

Part A – No complaints or Lawsuits Filed

I certify that to the best of my knowledge, **No complaints or lawsuits** alleging discrimination have been filed against
Madison County Transportation Authority *(Legal Name of Transit Agency or Organization)*
during the period **July 1, 2023 through June 30, 2024.**

~~Catherine West Proffitt~~ Matt Wechtel
Printed Name of Authorized Official

~~Fiscal Officer-Operation Manager~~ Chair, Board of Commissioners
Title of Authorized Official

Signature of Authorized Official

~~05/16/24~~ 7/9/24
Date

Part B – Complaints or Lawsuits Filed

I certify that to the best of my knowledge, the below described complaints or lawsuits alleging discrimination have been filed against
(Legal Name of Transit Agency or Organization)
during during the period **July 1, 2023 through June 30, 2024.**

Complainant Name/Address/Telephone Number	Date	Description	Status/Outcome

(Attach an additional page if required.)

Printed Name of Authorized Official

Title of Authorized Official

Signature of Authorized Official

Date

Part C - Title VI Plan

Do you currently have a Title VI Plan: Yes

Date of last plan update: 01/10/23

Attachment 2.3

DBE GOOD FAITH EFFORTS CERTIFICATION

This is to certify that in all purchase and contract selections (*Legal Name of Transit Agency or Organization*) Madison County Transportation Authority is committed to and shall make good faith efforts to purchase from, and award contracts to, Disadvantaged Business Enterprises (DBEs).

DBE good faith efforts will include the following items that are indicated by check mark(s) or narrative:

Required by IMD	Check all that apply	Description
*	☑	Write a letter/email to Certified DBEs in the service area to inform them of purchase or contract opportunities;
*	☑	Document telephone calls, emails and correspondence with or on behalf of DBEs;
	☐	Advertise purchase and contract opportunities on local TV Community Cable Network:
*	☑	Request purchase/contract price quotes/bids from DBEs;
	☐	Monitor newspapers for new businesses that are DBE eligible
*	☑	Encourage interested eligible firms to become NCDOT certified. Interested firms should contact the office of contractual services at (919) 707-4800 for more information
*	☑	Encourage interested firms to contact the Office of Historically Underutilized Businesses at (919) 807-2330 for more information
*	☑	Consult NCDOT Certified DBE Directory. A DBE company will be listed in the DBE Directory for each work type or area of specialization that it performs. You may obtain a copy of this directory at https://www.ebs.nc.gov/VendorDirectory/default.html
	☐	Describe other efforts:

You may obtain a copy of the USDOT Disadvantaged Business Enterprise Program Title 49 Part 26 at https://www.ebs.nc.gov/VendorDirectory/default.html

Reminder: Documentation of all good faith efforts shall be retained for a period of five (5) years following the end of the fiscal year.

I certify that, to the best of my knowledge, the above information describes the DBE good faith efforts.

Matt Wechtel
Printed Name of Authorized Official

Chairman of the Madison County Board of Cc
Title of Authorized Official

Signature of Authorized Official

~~05/16/24~~ 7/9/24
Date

EEO QUESTIONNAIRE

Threshold Requirements: Any applicant, recipient, or sub-recipient is required to comply with program requirements in Chapter III if it meets the following thresholds:

a. Employees 100 (+) or more transit-related employees*; and
b. Requests or receives capital or operating assistance under Sections 3, 4(i), or 9 of the FTA; assistance under 23 U.S.C. 142(a)(2) or 23 U.S.C. 103(e)(4), or any combination thereof, in excess of $1 million in the previous Federal fiscal year; or
c. Request and receives planning assistance under Sections 8 and/or 9 in excess of $250,000 in the previous Federal fiscal year.

Transit systems with 50 – 99 employees must keep a plan on file for review at next site visit.

Name of Organization:
Madison County Transportation Authority

Organization Type:
Transit Agency

TrAMS ID: _____ (if applicable)

1. How many employees do you have in your organization? 300
2. How many of those employees are *transit related? 17

*A transit related employee is an employee of an FTA applicant, recipient, or subrecipient who is involved in an aspect of an agency's mass transit operation funded by FTA. For example, a city planner involved in a planning bus route would be counted as part of the recipient's work force, but a city planner involved in land use would not be counted.

***If EEO requirement is not applicable check here* ☑, *sign below, and submit, otherwise complete remaining questions.*

I declare (or certify, verify, or state) that the foregoing is true and correct.

Printed Name _____

Title _____

Signature [signature]

Date ~~05/16/24~~ 7/9/24

If yes, in what area(s)

_____

_____

b. Are any of the deficiencies still open? _____

If yes, in what area(s)?

_____

_____

I declare (or certify, verify, or state) that the foregoing is true and correct.

Printed Name _____

Title _____

Signature X _____

Date ~~05/16/24~~ 7/9/24

INTEGRATED MOBILITY DIVISION

UNIFIED GRANT APPLICATION

NORTH CAROLINA DEPARTMENT OF TRANSPORTATION
INTEGRATED MOBILITY DIVISION

DBE/MBE/WBE/HUB ANTICIPATED VENDOR AWARDS in FY26

APPLICANT AGENCY: Madison County Transportation Authority

E-MAIL ADDRESS: kproffitt@madisoncountync.gov

VENDOR NUMBER: 22575

PERIOD COVERED
From: 07/01/2025
To: 06/30/2026

We expect to utilize the following list of DBE/MBE/WBE/HUB Vendors in FY26:

DBE/MBE/WBE/HUB Vendor/Subcontractor's Name	Mailing Address City, State, Zip	ID# from NCDOT Website	Describe Service/ Item to be Purchased	Anticipated Expenditure ($)
			TOTAL	$0

The above list includes the DBE/MBE/WBE/HUB Vendors the applicant expects to utilize in FY26. No

Matt Wechtel
Printed Name of Authorized Official

Chairman of the Madison County Board of Commission
Title of Authorized Official

7/9/24
Date

X
Signature of Authorized Official

Madison County Commissioners Meeting

Public Comment

July 9, 2024
7:00pm

North Carolina Cooperative Extension-Madison County Center

3 Minute Time Limit

----- Public Comment Sign-In Sheet -----

	Name	Signature
1.	Brad Guth, President Rotary Club of Madison County	Brad Guth
2.	Tommy Laughter	
3.	David Freeman	
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MADISON COUNTY ECONOMIC DEVELOPMENT BOARD BY-LAWS

ARTICLE 1

Section 1 – Name of Organization

The name of the organization shall be the Madison County Economic Development Board, herein referred to as the Economic Development Board.

ARTICLE 2

Section 1 – Purpose

The purpose of the Economic Development Board is to promote quality economic development within Madison County, North Carolina through a focus on the retention and growth of existing business and industry, the attraction of new commercial and industrial development, and the encouragement of entrepreneurship to improve the lives of all Madison County residents. The Economic Development Board shall establish a framework for recommending economic development policies, guidelines, and expenditures to the Madison County Board of Commissioners, as well as establish strong partnerships with all local, state, and federal agencies deemed appropriate. The board will seek the involvement and input of local educational institutions, utility companies, and other private and public stakeholders.

The Economic Development Board shall strive to facilitate a strong environment for a diverse and growing economy, as well as to increase the prosperity of all Madison County citizens.

ARTICLE 3
Membership

Section 1 –Members of the Board

The Board shall be composed of seven (7) members, appointed by the Madison County Board of County Commissioners. All appointments shall be for three (3) year terms.

Section 2 – Voting Rights

Each member of the board shall be entitled to one vote on each matter submitted to the vote of its members. Assignment of voting privileges is not permitted.

Section 3 – Resignation

Any member of the Board may resign by filing a written resignation with the Chair of the Economic Development Board and Madison County Director of Economic Development.

Section 4 – Compensation

Members of the Board shall serve without compensation. Members may however be reimbursed for previously approved expenses actually incurred in connection with the performance of their duties for economic development. In order to receive reimbursement, the board must give prior approval for all expenses or costs to be incurred.

Section 5 – Attendance of Board Meetings

In the case that any member of the Board misses three (3) consecutive regular meetings, the Chair may recommend to the Madison County Board of Commissioners that said member be replaced.

Section 6 – Disclosure

All members of the Economic Development Board shall be required to sign a financial disclosure and conflict of interest statement as well as a confidentiality agreement.

ARTICLE 4
Meetings of the Board

Section 1 – Regular Meetings

Meeting of the Economic Development Board to conduct Economic Development Business shall occur, at minimum, on a bi-monthly basis according to the schedule of regular meetings determined by the Board. The Board may, by majority vote, change the time and location of the meetings provided advanced notice is provided to the public and members of the Board consistent with the North Carolina Open Meetings Law.

Section 2 – Special Meetings

Special meetings of the board for any purpose may be called by the Chair of the Board or by the Director of Economic Development.

Section 3 – Notice of Meetings

A standing meeting schedule, including time and location of meetings, will be filed with the Clerk to the Board of Commissioners for posting in accordance with the North Carolian Open Meetings Law. Written notice of any special called meetings stating the place, day, hour, and purpose of the meeting shall be mailed electronically by the Chair, Vice Chair, or Board staff to the members not less than forty-eight (48) hours before the date of the called meeting, and shall be posted in accordance with the North Carolina Open Meetings Law.

Section 4 – Quorum

A quorum shall exist when a simple majority of the active membership is present. For the purpose of quorum calculation, active membership shall exclude any member who has been absent for the preceding three (3) or more consecutive meetings, and shall exclude ex-officio members.

ARTICLE 5

Section 1 – Officers

The Officers of the Economic Development Board shall be Chair, Vice-Chair, and Clerk. These officers shall perform the duties prescribed by these by-laws and the parliamentary authority adopted by the Board.

Section 2 – Election

Board Officers other the Chair shall be elected by a majority of the votes cast by the membership at the Board's last meeting of the fiscal year. The Board of Commissioners shall appoint the Chair.

Section 3 – Terms of Office

The Officers shall be elected for a term of one year.

Section 4 – Duties

Chair: The Chair shall preside at all meetings of the Economic Development Board. The Chair shall appoint, and be an ex-officio member of, all committees. The Chair will communicate the recommendations and needs of the Economic Development Board to the Commissioners.

Vice-Chair: The Vice-Chair shall assume the duties of the Chair in his or her absence. The Vice-Chair shall temporarily assume the duties of the Chair upon resignation of the Chair, pending the appointment of a new Chair by the Board of Commissioners.

ARTICLE 6
Staff and Ex-officio members

Section 1 – Staff

The Economic Development Board shall work with the staff of the Economic Development office. Working with the County Manager, the Director of Economic Development will be the lead staff person for the County's economic development efforts, and will provide support to the Economic Development Board as necessary. The Director shall communicate the directives of the Madison County Commissioners and the County Manager to the Economic Development Board. This office shall also assist the board in the carrying out of their duties as noted in Article 7 section 2. Staff shall ensure that minutes are kept of all meetings of the Economic Development Board, and shall conduct all official correspondence of the Economic Development Board and send all official notices.

Section 2- Ex-officio Members

The Economic Development Board shall also be served by certain ex-officio, non-voting members. These members are: Town of Hot Springs designee, Town of Mars Hill designee, and Town of Marshall designee.

Designees should be an elected official, appointed board member, or employee of the entity they represent.

ARTICLE 7
Fiscal Policies and Board Duties

Section 1 – Fiscal Year

The fiscal year for the Economic Development Board shall coincide with the fiscal year of the Madison County Government, commencing on July 1 and ending on June 30.

Section 2- General Board Duties

1. Make recommendations to the Madison County Board of Commissioners regarding economic development policies, guidelines, and expenditures.
2. Make recommendations to the Madison County Planning Board regarding land use planning and zoning regulations related to economic development
3. Participate in the comprehensive planning process of Madison County with a strict focus on economic development.
4. Represent Madison County at events, forums, and other meetings related to economic development.
5. Recommend policies and county activities that encourage private development corporations to locate and develop properties in Madison County. Focus developments on job recruitment, housing, and infrastructure needs.
6. Provide recommendations in planning and locating appropriate infrastructure so as best to maximize commercial and industrial development.
7. Work with local school system, community colleges, and universities to adequately plan for workforce, technical, and higher educational needs for Madison County.
8. Develop partnerships with county and regional entities to create a network of support for entrepreneurs.

ARTICLE 8
Parliamentary Authority

The rules contained in the current edition of Roberts Rules of Order shall govern the Economic Development board in all cases to which they are applicable and in which they are not inconsistent with these By-laws and any special rules of order that the Economic Development Board may adopt.

ARTICLE 9
Amendment of By-Laws

The By-Laws of the Economic Development Board may be amended by a two-thirds vote of the active membership of the Board and upon approval by the Madison County Board of Commissioners. Active membership shall exclude any member who has been absent for the preceding three (3) consecutive meetings, and shall exclude ex-officio members. Any proposed amendments shall be presented in writing not less than seven (7) days before a regularly scheduled Economic Development Board meeting or a special meeting called for the purpose of considering such changes.

ARTICLE 10
Adoption

The Amended By-Laws were adopted by an affirmative vote of the Madison County Board of Commissioners at their regularly scheduled meeting in July 9, 2024.

Attachment 7.1

Madison County
Board of Commissioners

Budget Amendment #13
July 9, 2024

Description	Line Item	Debit	Credit
Register of Deeds			
Fees	10.3418.4100		$ 20,000.00
Marriage License	10.3418.4110		$10,000.00
NC State Treasurer	10.3418.4140		$3,000.00
Register of Deeds Grant	10.3418.5200		$2,000.00
Marriage License	10.4180.4920	$ 3,000.00	
Conveyance Tax	10.4180.6140	$ 25,000.00	
NC State Treasurer	10.4180.6110	$ 5,000.00	
Capital Equipment	10.4180.5100	$ 2,000.00	
Recording of grant, adjust to actual			
Medical Examiner			
Professional Services	10.4360.1930	$ 12,450.00	
Adjust to actual			
Transportation			
Capital : Vehicle	10.4522.5110	$ 100,183.39	
5311 Capital	10.3452.3620		$ 100,183.39
To record funding for new van			
Health Department			
AARP Grant	10.3513.7033		$ 13,846.00
AARP Grant	10.5110.7033	$ 13,846.00	
Building Maintenance	10.5110.3510	$ 15,250.00	
Marianna Tepakse Daly	10.3513.6500		$ 20.00
Marianna Tepakse Daly	10.5110.6500	$ 20.00	
Vaya Health Grant	10.3513.7018		$ 450.00
Vaya Health Grant	10.5110.7018	$ 450.00	
WIC Breastfeeding	10.3513.3445		$ 5,300.00
Adult Health	10.3513.3560		$ 14,390.00
Medicare Immunizations	10.3513.3564		$ 577.00
Maternal Health Ins	10.3513.3571		$ 1,761.00
Family Planning	10.3513.3580		$ 655.00
Restaurant Plan Review	10.3513.3595		$ 1,225.00
Water Sample Fee	10.3513.3600		$ 1,560.00
Fees Child Health	10.3513.3640		$ 725.00
Child Health Ins	10.3513.3641		$ 1,507.00
Misc Income	10.3513.1100	$ 750.00	
State BCCP	10.3513.3450		$ 13,750.00

State Wise Women	10.3513.3455	$	4,325.00		
Special Program Material	10.5110.2310			$	750.00
BCCP Special Funds	10.5110.3451	$	9,425.00		
Sheriff's Office					
Salaries	10.4310.1210	$	61,460.00		
Overtime Salaries	10.4310.1300			$	61,460.00
Building Maintenance	10.4310.3510	$	15,000.00		
Motor Fuels	10.4310.2510	$	10,000.00		
Feeding Inmates	10.4310.2210	$	40,000.00		
Inmate Medical	10.4310.1930	$	30,000.00		
Capital Vehicle	10.4310.5130	$	10,000.00		
Capital Equipment	10.4310.5110	$	249,300.00		
Housing Juveniles	10.3431.2255			$	354,300.00
Library					
Electronic Resources	10.6110.2500			$	619.96
Children's Programming	10.6110.5801			$	881.04
Friends of Library	10.3611.4420			$	259.77
Contracted Services	10.6110.1900	$	1,439.28		
Library Operations	10.6110.5600	$	1,310.77		
E-rate Reimbursement	10.3611.4445			$	1,439.28
Donations	10.3611.4116	$	450.00		
Fairgrounds Capital Project					
Fairgrounds State Grant	43.3511.1000			$	1,200,000.00
Professional Services	43.5211.1990	$	1,200,000.00		
Capital Project Ordinance					
Economic Development					
Goldenleaf Grant	10.3435.7100			$	1,500,000.00
Goldenleaf Grant	10.4356.7100	$	1,500,000.00		
Capital Project Ordinance					
Administration					
Madison Art Park	10.3511.3940			$	9,500.00
Madison Art Park	10.5211.3940	$	9,500.00		
E-911 Dispatchers					
Capital-Comm. Towers	10.4331.5150	$	290,113.87		
Adjust to actual					
Occupancy Tax					
Occupancy Tax	22.3414.1200			$	150,000.00
Professional Services	22.4140.1900	$	145,500.00		
TDA: Professional Services	22.4140.1910	$	4,500.00		
Adjust to actual					

Sales Tax				
1/4 cent sales tax	10.3232.3115		$	60,630.38
Education/Schools				
1/4 cent sales tax	10.5911.7200	$ 60,630.38		
Contingency	10.7000.0000		$	290,113.87

We are at 100.00% of the FY24 budget.

Attachment 7.2

Bank balances at June 30, 2024 are as follows:

	Unrestricted	Restricted
General Fund	$ 1,672,368.83	
Debt Service Fund		$ 288,272.73
Capital Outlay Fund	$ 426,490.22	
Capital Management	$ 22,957,136.94	$ 1,805,353.05
Occupancy Tax Fund		$ 224,664.82
Revaluation Fund		$ 199,307.05
Tourism Development		$ 1,914,509.61
Automation Fund		$ 169,572.52
Drug Seizure Fund		$ 10,051.95
Inmate Trust Fund		$ 33,586.43
Soil & Water Conservation		$ 39,173.56
Opioid Settlement		$ 619,207.63
Courthouse SCIF Grant GPO		$ 2,721,553.51
Fairgrounds GPO		$ 1,200,078.90
Arpa Cash Management Fund	$ 3,882,126.33	$ -
Total of All Accounts:	$ 28,938,122.32	$ 9,225,331.76
New Jail Loan		(Due in February)
School Debt Service		(Due in February)
40-42 Set Aside for Schools	$ (1,996,152.56)	
Unspent Grant/Restricted Proceed	$ (2,032,786.50)	
Adoption Promotion Fund	$ (80,528.84)	
Encumbered Amounts	$ (447,343.00)	
911 Funds	$ (101,969.88)	
Goldenleaf Funds	$ (78,195.00)	
Arpa Funds	$ -	
Total assigned and restricted Bank	$ (4,736,975.78)	

	General	Landfill
Unassigned and Unrestricted total	$ 14,975,814.78	$ (245,973.80)

SUMMARIES:

Percentage of budget at June 30, 2024 is:

General Fund:		YTD	
Revenues	$ 17,702,533.48	$ 37,588,871.71	92.47
Expenditures	$ 2,935,705.43	$ 30,992,602.97	80.50

General Fund	MTD	YTD	Encumbered	% OF BUDGET	Year to Date 06/23
Revenues to Date:	$ 17,702,533.48	$ 37,588,871.71		92.47	$ 36,680,213.06
Expenditures to Date:	$ 2,935,705.43	$ 30,992,602.97	$ 447,343.00	80.50	$ 31,149,880.50
Gain/Loss to Date:	$ 14,766,828.05	$ 6,596,268.74			$ 5,530,332.56

Contingency

Landfill	MTD	YTD	Encumbered	% OF BUDGET	Year to Date 06/23
Revenues to Date:	$ 49,439.60	$ 2,819,849.04		95.94	$ 2,879,161.92
Expenditures to Date:	$ 194,246.90	$ 2,340,439.36	$ -	79.63	$ 2,536,017.38
Gain/Loss to Date:	$ (144,807.30)	$ 479,409.68			

Contingency

911 Emergency Telephone Service	MTD	YTD	% OF BUDGET	Year to Date 06/23
Revenues	$ 54,725.41	$ 293,806.09	48.74	$ 732,911.94
Expenditures	$ 4,909.45	$ 539,184.94	89.45	$ 123,698.41
Gain/Loss	$ 49,815.96	$ (245,378.85)		$ 609,213.53

Contingency $-

GENERAL FUND:

DEPARTMENT	MTD	YTD	% OF BUDGET	Year to Date 06/23
Vehicle Tax	$ 112,314.73	$ 1,285,482.07	109.87	$ 1,219,278.89
Overages/Underages				
Ad Valorem Tax Interest	$ 10,266.44	$ 206,854.66	108.87	$ 284,022.28
Late Listing Fee	$ 521.36	$ 21,999.04	137.49	$ 23,836.73
Legal Fees				
2011 Ad Valorem Tax		$ 1,466.36	107.19	$ 2,747.46
2012 Ad Valorem Tax		$ 1,625.83	121.69	$ 5,323.03
2013 Ad Valorem Tax		$ 2,142.69	35.71	$ 6,039.95
2014 Ad Valorem Tax	$ 308.88	$ 7,676.03	109.66	$ 9,753.05
2015 Ad Valorem Tax	$ 344.95	$ 6,802.49	97.15	$ 12,823.05
2016 Ad Valorem Tax	$ 555.84	$ 8,076.07	100.99	$ 21,191.84
2017 Ad Valorem Tax	$ 656.25	$ 12,115.45	100.16	$ 33,493.90
2018 Ad Valorem Tax	$ 1,336.47	$ 16,538.74	106.32	$ 61,648.69
2019 Ad Valorem Tax	$ 2,877.14	$ 26,945.72	107.78	$ 80,780.17
2020 Ad Valorem Tax	$ 2,612.49	$ 31,658.35	104.48	$ 111,223.79
2021 Ad Valorem Tax	$ 3,297.30	$ 72,738.52	96.98	$ 246,803.24
2022 Ad Valorem Tax	$ 7,751.56	$ 219,058.57	109.53	$ 12,684,853.34
2023 Ad Valorem Tax	$ 31,573.81	$ 13,005,066.02	100.47	
Collection Fees: Marshall				
Collection Fees: Mars Hill				
Collection Fees: Hot Springs				
Sale of Tax Maps		$ 455.00	151.67	$ 542.50
Tax Office Copies				
Returned Check				
Refunds/Overpayment of Taxes				
Contra: Returned Check				
Sale of Foreclosed Property		$ 10,730.00	110.28	$ 2,777.00
Contra: Foreclosed Property Expenses				
Sales Tax/Video Programming				
Sales Tax	$ 671,853.20	$ 6,916,314.00	96.82	$ 7,205,641.22
Gas Tax Refund/State		$ 19,575.72	78.30	$ 17,796.52
Payment In Lieu of Taxes		$ 8,320.00	5.35	$ 6,141.85
Forest Service Timber Sales				
Clerk of Court	$ 11,031.59	$ 84,783.52	105.72	$ 81,458.30
Board of Elections		$ 8,074.76	30.95	
Register of Deeds	$ 33,476.20	$ 528,296.80	105.03	$ 536,190.75
Sheriff's Department	$ 434,198.16	$ 4,229,938.99	98.58	$ 2,260,831.38
Emergency Management		$ 20,625.00	100.00	$ 20,625.00
Inspections		$ 340,739.01	110.79	$ 359,671.38
Animal Control		$ 56,527.05	119.96	$ 18,382.33
Transportation	$ 3,016.00	$ 556,517.71	84.94	$ 553,776.22
Cooperative Extension Service		$ 5,000.00	250.00	
Soil & Water Conservation	$ 23,216.00	$ 26,816.00	89.09	$ 26,816.00

Grant Revenues/JCPC/DJJDP	$	16,414.54	$	783,990.99		46.14	$	1,354,935.44
DEPARTMENT	MTD		YTD			% OF BUDGET	Year to Date 06/23	
Health Department	$	353,470.48	$	2,740,238.60		64.68	$	3,056,103.58
Medicaid Hold Harmless Tax			$	18,295.20		12.92	$	86,912.75
Social Services	$	140.78	$	1,784,140.61		65.10	$	1,941,853.14
AFDC								
Foster Care			$	145,884.61		30.14	$	213,182.77
Medicaid								
Adoption			$	2,700.00		1.25	$	206,326.00
Child Support Enforcement	$	1,217.18	$	125,046.14		143.73	$	83,450.18
In Home Aides	$	3,037.53	$	26,132.09		33.20	$	40,660.27
Beech Glen Center	$	520.00	$	8,815.00		110.19	$	9,945.00
Nutrition	$	18,802.38	$	237,311.67		100.82	$	201,458.65
State Lottery Funds/Education			$	1,645,761.31		100.00	$	997,864.76
Library	$	9,499.00	$	132,472.50		94.91	$	230,600.84
Parks & Recreation	$	7,260.00	$	12,278.00		101.81	$	14,610.00
Interest Earned			$	1,000,374.86		187.30	$	703,760.32
Rent of County Property	$	6,627.50	$	62,852.50		104.59	$	61,430.00
Finance/Other			$	204,932.80		99.00	$	20,425.45
Miscellaneous Income	$	118.32	$	404,397.44		395.95	$	118,877.09
Fund Transfer In								
Totals	$	17,702,533.48	$	37,588,871.71		92.47	$	36,680,213.06

GENERAL FUND EXPENDITURES

DEPARTMENT	MTD		YTD		Encumbered	% OF BUDGET	Year to Date 06/23	
Governing Body	$	20,089.91	$	146,018.18		40.29	$	150,068.74
Finance Office	$	85,170.93	$	741,605.26		79.85	$	726,944.25
Tax Collector	$	41,058.09	$	518,220.00		61.05	$	318,416.71
Tax Supervisor					$ -	-	$	-
Land Records	$	36,807.11	$	118,388.43		88.45	$	95,194.57
Professional Services			$	48,750.00		75.00	$	65,000.00
Court Facilities	$	289.40	$	47,825.62		99.49	$	6,750.00
Board of Elections	$	14,186.38	$	315,479.22	$ 5,230.00	88.57	$	247,301.75
Register of Deeds	$	38,194.22	$	405,355.84		98.88	$	428,769.25
Register of Deeds- Automation			$	13,634.99	$ 6,500.00	47.84	$	13,074.10
Custodial	$	5,939.09	$	86,659.81		82.26	$	91,272.53
Maintenance	$	100,286.69	$	1,119,067.17	$ 169,045.00	75.64	$	736,232.50
Sheriff's Department	$	400,298.96	$	5,384,215.12	$ 3,000.00	84.76	$	5,132,682.23
Emergency Management	$	4,971.84	$	71,450.82		54.45	$	120,296.67
911 Dispatchers	$	336,965.37	$	1,061,464.49		133.60	$	866,899.31
Fire Contract/Forest Service	$	10,840.93	$	96,915.53		72.38	$	91,543.52
Inspections	$	32,925.16	$	327,213.42		92.15	$	357,846.69
Economic Development	$	8,650.93	$	144,001.53		25.82	$	116,861.32
Medical Examiner	$	4,500.00	$	19,800.00		132.00	$	188,503.00
Ambulance Service Contract	$	142,916.37	$	1,715,000.00		99.56	$	171,500.00
Animal Control	$	34,097.51	$	342,823.87	$ 8,108.00	88.58	$	400,115.60
Transportation - Admin	$	9,517.77	$	124,960.34		90.53	$	135,107.59

DEPARTMENT	MTD	YTD	Encumbered	% OF BUDGET	Year to Date 06/23
Transportation - Operating	$ 61,654.12	$ 755,886.58	$ 136,680.00	87.84	$ 545,266.03
Transportation - Capital Outlay		$ -		-	
Transportation - EDTAP		$ 320.85			
Planning & Development	$ 391.28	$ 97,664.11		32.61	$ 96,395.16
Information Technology	$ 20,475.60	$ 304,512.54	$ 4,000.00	76.40	$ 285,956.22
Cooperative Extension	$ 23,934.07	$ 301,770.83	$ 7,500.00	86.78	$ 289,469.68
Soil & Water	$ 6,054.96	$ 147,132.49	$ 15,000.00	88.68	$ 154,135.72
Health Department	$ 329,874.97	$ 3,728,733.58	$ 52,000.00	90.38	$ 4,212,246.80
Drug Free Community	$ 1,256.86	$ 111,315.41		80.35	$ 134,029.49
MHAT	$ 16,764.35	$ 95,027.66	$ 2,000.00	74.47	$ 29,670.24
Management Admin.	$ 149,097.57	$ 537,347.81	$ 1,350.00	32.40	$ 1,205,601.21
Social Services	$ 248,908.75	$ 2,435,431.40	$ 19,500.00	71.81	$ 2,623,063.77
AFDC	$ -	$ 900.00		11.25	$ 1,143.79
Special Assistance	$ 8,697.50	$ 98,967.00		54.34	$ 84,902.30
State Foster Care	$ 24,985.76	$ 150,129.15		42.89	$ 160,324.86
Foster Care Program	$ 12,934.40	$ 84,180.59		24.05	$ 117,324.48
Medical Assistance Program					
Adoption Assistance	$ 17,321.72	$ 188,807.44		70.78	$ 184,346.53
Crisis Intervention		$ 163,029.88		74.77	$ 177,503.97
Child Support	$ 10,911.87	$ 115,430.96	$ 2,763.00	86.04	$ 111,752.11
In Home Aides	$ 6,468.39	$ 84,994.48		43.62	$ 117,010.88
Nutrition	$ 86,842.20	$ 609,361.62	$ 14,667.00	85.11	$ 562,486.80
Education	$ 466,455.20	$ 6,979,948.71		100.88	$ 6,785,856.72
A-B Technical College	$ 9,542.00	$ 114,504.00		100.00	$ 114,504.00
Bank Charges	$ 1,301.40	$ 1,866.03		94.83	$ 19,104.30
Library	$ 73,722.73	$ 662,477.54		93.53	$ 689,015.71
Parks & Recreation	$ 27,517.36	$ 312,963.99		90.23	$ 311,257.71
Debt Services					
Debt Services Interest					
Fund Transfer In/ Landfill & Library					
Fund Transfer Out/Revaluation					
TOTALS	$ 2,935,705.43	$ 30,992,602.97	$ 447,343.00	80.50	$ 31,149,880.50

LANDFILL FUND

REVENUES	MTD	YTD	% OF BUDGET	Year to Date 06/23
Transfer From Fund Balance				
Landfill Miscellaneous Fees	$ 5,658.00	$ 31,658.90	99.38	
Returned Check Fees				
Surplus Property Proceeds				
State Tire Disposal Fee		$ 33,701.91	175.53	$ 30,160.73
Local Tire Disposal Fee	$ 576.00	$ 4,494.80	102.83	$ 39,145.43
White Goods Tax	$ 2,513.70	$ 11,670.20	100.00	$ 2,864.65
Sale of White Goods		$ 18,614.70	120.09	$ 21,344.30
Household Hazardous Waste	$ 175.00	$ 1,468.00	100.00	$ 2,349.00
Temporary Disposal Cards	$ 4,215.00	$ 92,490.66	101.22	$ 85,086.25
Duplicate Disposal Cards	$ 205.00	$ 5,146.35	85.77	$ 23,786.23
Landfill Disposal Cost Fees	$ 10,980.20	$ 128,302.10	103.47	$ 144,546.93
Landfill Sale of Recyclables	$ 6,088.65	$ 70,259.74	106.77	$ 54,913.30
Nuisance Tires				
Disposal Cards	$ 15,280.75	$ 2,349,947.03	94.79	$ 2,444,764.49
Construction Demolition	$ 3,746.40	$ 52,145.54	102.47	$ 50,556.34
Solid Waste Disposal Distribution		$ 19,022.81	100.12	$ 14,532.83
Grant/State				
Electronics Management				
Electronics (County)				
Interest				
Totals	$ 49,439.60	$ 2,819,849.04	95.94	$ 2,879,161.92

EXPENSES:	MTD	YTD	Encumbered	% OF BUDGET	Year to Date 06/23
Landfill	$ 165,585.25	$ 2,050,308.97		78.47	$ 2,274,374.04
Recycling	24530.84	$ 259,646.19		90.94	$ 231,122.04
Scrap Tires	$ 4,130.81	$ 30,484.20		88.36	$ 26,074.40
White Goods					
Closure/Post Closure					
Totals	$ 194,246.90	$ 2,340,439.36	$ -	79.63	$ 2,536,017.38

Madison County
Board of Commissioners

Attachment 7.3

Budget Amendment #1
July 9, 2024

Description	Line Item	Debit	Credit
Health Department			
AARP Grant	10.5110.7033	$ 13,846.00	
Triple P	10.5110.3401	$ 2,359.77	
BCCCP Special Funds	10.5110.3451	$ 9,425.00	
BCCCP Special Funds	10.3513.3451		$ 9,425.00
Dr. Daly Fund	10.5110.6500	$ 7,646.07	
LabCorp CO	10.5110.6600	$ 7,169.77	
General	10.5110.7000	$ 18,686.37	
Farm Bureau	10.5110.7011	$ 381.48	
MSAC	10.5110.7012	$ 3,827.63	
DHG Grant	10.5110.7031	$ 115,032.77	
State Planning	10.3513.3370	$ 889.00	
State Child Service	10.3513.3380		$ 30,777.00
State WIC	10.3513.3402	$ 7,171.00	
WIC Breastfeeding	10.3513.3445		$ 13,500.00
State BCCCP	10.3513.3450	$ 750.00	
State Wisewoman	10.3513.3455	$ 1,750.00	
Healthy Communities	10.3513.3460		$ 172.00
State Immunization	10.3513.3480	$ 1,205.00	
State PHP&P	10.3513.3495		$ 179.00
Carry Over Funds Fy24			
Administration			
Professional Services	10.4930.1990	$ 3,396.69	
Marshall Internet Grant	10.5211.3946	$ 30,656.00	
HOME Grant	10.5211.2021	$ 31,288.31	
HOME Grant	10.3511.2021		$ 88,022.00
Madison Art Park	10.3511.3940		$ 9,500.00
Madison Art Park	10.5211.3940	$ 9,500.00	
Tax Administration			
Technology Improvements	10.4140.5110	$ 220,000.00	
Interest			
Interest	10.3831.4910		$ 220,000.00
Fund Balance Transfer	10.2990.0000		$ 113,405.86
For carry forward amounts (grants)			

STATE OF NORTH CAROLINA

MEMORANDUM OF UNDERSTANDING

COUNTY OF MADISON

THIS MEMORANDUM OF UNDERSTANDING is made and entered into this the 27th day of June, 2024, by and between **THE MADISON COUNTY BOARD OF EDUCATION,** a body politic and corporate, (hereinafter "School Board") and **MADISON COUNTY,** a body politic and corporate, (hereinafter "County"); thus

W I T N E S S E T H :

THAT WHEREAS, School Board is the owner of a tract of land shown and delineated on a survey recorded of record at Madison County Plat Book 10, Page 469, which delineates two (2) parcels of land, one consisting of a 1.24 acres tract of land (hereinafter "School Board Land") and a tract of land situated on the south side of the School Board Land containing 1.10 acres and being designated as Lot "B" (hereinafter "School Board Retained Land"); and

WHEREAS, the County is the owner of a tract of land containing 1.33 acres as the same is shown and delineated on a survey recorded at Madison County Plat Book 10, Page 578, (hereinafter County Land"); and

WHEREAS, the parties hereto have agreed for an exchange of the School Board Land and the County Land, each with the other, as authorized under NCGS §160A-274; and

WHEREAS, ancillary to said exchange the School Board and the County desire to set forth in this Memorandum of Understanding certain terms and conditions which the parties hereto contemplate and agree each party, their heirs and assigns, shall perform and the purpose of this Agreement is to memorialize the understanding and agreement.

NOW, THEREFORE, in consideration of the above-stated exchange, the School Board and the County, and their respective heirs and assigns, agree to the following terms:

1) The County will construct and locate a privacy fence eight (8) feet in height along the boundary between the School Land and the School Retained Land that is located at least four (4) feet on the North side of the boundary between the respective properties;

2) In the event that construction occurs on the School Land, the County shall construct a separate construction entrance for construction vehicles to utilize and all construction vehicles shall use said construction entrance and not use Carolina Lane;

3) The County will use its best efforts to widen Carolina Lane as presently it is difficult for vehicles to traverse with oncoming traffic and additional vehicles will only exasperate the issue;

4) The School Board and County further understand that the School Board will be unable to relocate its facility located on the School Board's Retained Land until such time as the School Board has a new Pre-K facility.

5) It is the intent of the Parties for the School Board to convey the School Board's Retained Land to the County once the construction of a new preschool facility is complete. To this end, the County shall either fund, or assist the School Board in acquiring funding, for the construction of a new Pre-School facility.

6) The County and School Board further understand that the School Board may in the future locate a new Pre-K building on the County Land. Given that said project may occur sometime in the future, there is some concern that the County Land may not be suitable or appropriate for said Pre-K building. In the event that the County Land proves unsuitable for said Pre-K building, the County will use its best efforts to locate and provide to the School Board a suitable tract of land from its inventory of surplus property and will propose to exchange with the School Board that suitable tract of land for the County tract of land exchanged herein.

7) If the County is unable to use the School Board Land for its intended purpose of economic development within the next twelve (12) months, it will reconvey the School Board Land back to the School Board and the School Board will reconvey any land it received in exchange for the School Board Land.

IN WITNESS WHEREOF, School Board and County set their hand and seals, this the day and year first above written.

MADISON COUNTY BOARD OF EDUCATION

_____**(SEAL)**
Chairman/Vice-Chairman

ATTEST:

_____**(SEAL)**

MADISON COUNTY

_____(SEAL)
Chairman/Vice-Chairman

ATTEST:

_____(SEAL)

RESOLUTION BY THE COUNTY OF MADISON
AUTHORIZING EXECUTION OF KROGER OPIOID SETTLEMENT AND APPROVING
THE SECOND SUPPLEMENTAL AGREEMENT FOR ADDITIONAL FUNDS

WHEREAS, the opioid overdose epidemic has taken the lives of more than 37,000 North Carolinians since 2000; and

WHEREAS, the COVID-19 pandemic has compounded the opioid overdose crisis, increasing levels of drug misuse, addiction, and overdose death; and

WHEREAS, the Centers for Disease Control and Prevention estimates the total economic burden of prescription opioid misuse alone in the United States is $78.5 billion a year, including the costs of healthcare, lost productivity, addiction treatment, and criminal justice involvement; and

WHEREAS, certain counties and municipalities in North Carolina joined with thousands of local governments across the country to file lawsuits against opioid manufacturers, pharmaceutical distribution companies, and chain drug stores to hold those companies accountable for their misconduct; and

WHEREAS, a settlement has been reached in litigation against Kroger Co. ("Kroger") as well as its subsidiaries, affiliates, officers, and directors named in the Kroger Settlement; and

WHEREAS, representatives of local North Carolina governments, the North Carolina Association of County Commissioners, and the North Carolina Department of Justice have negotiated and prepared a Second Supplemental Agreement for Additional Funds (SAAF-2) to provide for the equitable distribution of the proceeds of these settlements; and

WHEREAS, by joining the settlements and approving the SAAF-2, the state and local governments maximize North Carolina's share of opioid settlement funds to ensure the needed resources reach communities, as quickly, effectively, and directly as possible; and

WHEREAS, it is advantageous to all North Carolinians for local governments, including Yancey County and its residents, to sign onto the settlements and SAAF-2 and demonstrate solidarity in response to the opioid overdose crisis, and to maximize the share of opioid settlement funds received both in the state and this county to help abate the harm; and

WHEREAS, the SAAF-2 directs substantial resources over multiple years to local governments on the front lines of the opioid overdose epidemic while ensuring that these resources are used in an effective way to address the crisis;

NOW, THEREFORE BE IT RESOLVED, that the Board of Commissioners of Madison County hereby authorizes the County Manager or County Attorney to execute all documents necessary to enter into opioid settlement agreements with Kroger, to execute the SAAF-2, and to provide such documents to Rubris, the Implementation Administrator.

Adopted this the 9th day of July, 2024.

Matt Wechtel, Chair
Madison County Board of Commissioners

ATTEST:

Mandy Bradley, Clerk to the Board

SEAL